

Mail Message



Mail

Properties

From: Brad Goebel
To: Pheatt, Charles
CC: Scott, Larry
Subject: Re: CS320 - Summer 2007

Tuesday - February 6, 2007 9:33 AM

Dr. Pheatt,

Thanks for the questions. Jeff Buehler in my office will set the course up for you and take care of getting the paperwork through registration. With Banner I think that is how it should be done, at least for now. Course dates can be as you set them as long as you are in the summer session period, and the dates you indicate below do fall in that period so we will use those in setting up the course. Yes, we do instruct every student to contact instructors prior to class start to assist the instructor in setting up the class. Most do so.

If this is purely an online course, and please correct me if it is not, you would qualify for the course development stipend through my office. I'll send you the forms you need to fill out and forward through Dr. Scott in a few minutes under separate cover. At the end of your course, after you have submitted grades, \$2,100 will be transferred into a departmental account in your name. You can use that for travel, professional development, conferences, etc.

Hope this helps. If you have any questions don't hesitate to call.

Brad

Brad Goebel
Director, Lifelong Learning
Emporia State University
620-341-6405 or
(877) 332-4249 or
Cell 316-209-6050 or
Home 316-320-1105

>>> Charles Pheatt 2/5/2007 9:32 AM >>>

Brad:

I didn't know if this should be directed to you or one of your staff, so I'm starting with you.

I have recently received approval for the course CS320 – Computer Networks and Internets, for

summer 2007. It's been a number of years since I offered a course through LLL, and I'm not sure how logistics currently work.

1. Should Math/CS/Econ put the course on the registration system?
2. I assume the course will run from 5/14/07 thru 8/3/07.
3. FYI, the course web site is at <http://pheatt.emporia.edu/courses/2007/cs320/cs320.htm>.
4. In the past, registered students were to contact the instructor to let their existence be known prior to the course starting. Is this still the case?
5. Is there anything else with respect to logistics I should know?

Thanks in advance for your assistance.

Chuck Pheatt